**NERC Consultancy Innovation Programme 2019/20**

**Information for students**

**General Information on placements**

ECCI has just launched the NERC Consultancy Innovation programme for 2019/20. The programme is on the hunt for interested PhD NERC funded students seeking meaningful consultancy research placement in a third sector or business environment. Consultancy opportunities are available within the following research areas: - climate adaptation and mitigation - environmental pollution - food and land use - global climate change and weather patterns - water and water governance.

All consultancy opportunities are fully funded for E3/E4 DTP/NPIF-funded students – payment is an extension of £12.50/hour (other students can still apply but their placement will not be paid). The placements run from November 2019 - May 2020. Students can be based at ECCI or at the organisations’ premises for the duration of the internship. The consultancy placement duration can be either 5 or 10 days (i.e., 35 or 70 hours) over a maximum of 10 weeks. ECCI try to offer every student applicant a placement but this cannot be guaranteed.

**How to get a placement**

The process:

1. Fill in the following form to register interest for a placement, please detail your choice of industry and skills so that we can match you with a relevant project (we cannot match up students that do not provide this) - ECCI cannot guarantee a research placement - we do try our best to match up students and businesses, but it is not always possible. We will match host organisations and students in October 2019 and will contact you if we require further information.
2. If you are offered a placement, we initially set up a meeting or phone call for you and the host organisation to discuss the project, logistics, etc.
3. Following the initial meeting with the host organisation, if you are both happy with the work please email Clare (Clare.Wharmby@ed.ac.uk) to confirm hours/days. You will be asked to sign a contract with the host organisation to ensure the work is completed.
4. Consultancy placement starts. Students can be based at ECCI Innovation Hub for the duration of the research project.
5. End of consultancy placement. Please sign and return timesheet to Clare. We will then ask you to complete a short feedback survey.

**Registration Form**

Name

Email

Telephone

PhD Title

I’m interested in an internship with an organization or business (Max. 10 days over 10 weeks, approx. 75 hours)

Yes Other (Please specify)

No

Time available per week (Please give answer in days)

Please specify your availability between November 2019 and the end of April 2020.

Please select what type of organization you are interested in working for

Business

Third sector

Public sector

All of the above

Other

Area of preferred interested (Please select up to three)

|  |  |
| --- | --- |
| Water |  |
| Energy |  |
| Food & Drink |  |
| Land Use |  |
| Policy |  |
| Technology |  |

|  |  |
| --- | --- |
| Economics |  |
| Transport |  |
| Circular Economy |  |
| General Low Carbon Innovation |  |
| Smart Cities |  |
| Marketing/Market Research |  |

Please provide a brief explanation for your choice

Please list any additional skills you have (IT, market research, social media, etc.) You must complete this section, we need this information to match you with a suitable business).

**Terms and Conditions**

Placements must be completed between November 2019 and May 2020.  
Placements are subject to right to work checks (for students)  
E3/E4 DTP and NPIF students will receive payment for their placement at the rate of £12.50/hour, through a one-off extra-stipend payment, one month after completion of the placement or in June 2020 at the latest and after receipt of a timesheet recording the hours/days worked.

Non DTP/NPIF PhD students can still apply but the placement will not be paid.

Students MUST consult their supervisors prior to agreeing to the placement (supervisors are required to sign contract agreements).

Please ensure you are given clear outputs for the placement (e.g. 4 page report)  
You are not required to work for more than your allocated time and work required to work outside of normal business working hours (unless agreed with host organisation in advance and put within contract).

NERC cannot cover travel costs - this has to be covered by the host organisation (most students and organisations are based centrally).  
You must complete a feedback form at the end of the placement.  
You must communicate with the host organisation to keep a record of hours worked.  
You must notify ECCI when the placement starts and when has been completed.   
A reference will be provided at the end of the placement.

Agree

Disagree

For any further information needed please contact Clare Wharmby at the ECCI: [Clare.Wharmby@ed.ac.uk](mailto:Clare.Wharmby@ed.ac.uk)